



# Scholarship Checklist for the 2020 – 2021 Academic Year

For Applicant Use Only  
(DO NOT RETURN WITH THE APPLICATION PACKET)

- \_\_\_\_\_ I have enclosed a completed application, that is typed, NOT hand-written. I have answered all questions on the application.
  
- \_\_\_\_\_ I have attached a completed essay as part of the scholarship application process.
  
- \_\_\_\_\_ I have confirmed my commitment to attend a college or university during the 2020-2021 academic year by attaching a copy of acceptance letter from the college or university I plan to attend.
  
- \_\_\_\_\_ I have enclosed a **sealed** official transcript obtained from the school registrar in the application packet.
  
- \_\_\_\_\_ I have enclosed (3) letters of recommendations from a high school teacher, professor, counselor or community service leader in the application packet.
  
- \_\_\_\_\_ I have emailed my photo to [zlherts@smark.org](mailto:zlherts@smark.org).
  
- \_\_\_\_\_ All information in the application is typed, NOT hand-written.  
(EXCEPT Ministry Involvement form with signatures for high school seniors)
  
- \_\_\_\_\_ I have submitted ALL attachments (i.e. transcripts, letter of recommendations) with the application form to ensure that all items are available for review at the same time.
  
- \_\_\_\_\_ I understand that an incomplete application packet will not be considered for a scholarship award.
  
- \_\_\_\_\_ The application packet has been completed and mailed or delivered to Saint Mark Baptist Church by **5:00 pm on April 3, 2020**.

# 2020 SCHOLARSHIP APPLICATION



## **BACKGROUND**

Saint Mark Baptist Church will provide, to qualified applicants, a Scholarship award for graduating high school seniors and/or students currently enrolled in either a two-year or four-year accredited college working toward their first degree or certificate program. They may continue to apply as long as they are working on their first undergraduate degree or certificate program.

## **QUALIFICATIONS**

- Must be a member of Saint Mark Baptist Church, who has Completed New Member classes and received the Right Hand of Fellowship.
- Currently involved in ministry or community involvement (ministry involvement will be verified by Division Servants and/or Ministry/Community Directors).

You are not eligible for this Scholarship if you are currently on Academic Suspension or pursuing a second degree.

## **REQUIREMENTS**

- A completed scholarship application. Must be typed, **NOT** handwritten.
- An official high school transcript (for graduating seniors) or college transcript (for continuing students)

### **MUST BE IN SEALED ENVELOPE FROM HIGH SCHOOL OR COLLEGE**

- Acceptance letter from college (**copy only**) (**HS Seniors ONLY**)
- Three letters of recommendation
- Verification of current ministry involvement (**HS Seniors ONLY**)

### **Please return completed application to:**

Saint Mark Scholarship Committee  
Saint Mark Baptist Church  
5722 West 12th Street  
Little Rock, AR 72204

Applications must be received at Saint Mark Baptist Church by **April 3, 2020, no later than 5 p.m.** Late or incomplete applications will not be submitted to the Committee. Faxed or e-mailed documents will NOT be accepted. **Applications and recommendation letters must be typed, NOT hand-written.**

# FREQUENTLY ASKED QUESTIONS

Below is a list of questions that you may have regarding this scholarship application process. If you have any specific questions, please contact the church office at 501-663-3955, ext. 211 Thanks for applying for the Saint Mark Scholarship!

**Q: What if I attend only one semester after receiving the scholarship?**

A: If you are the recipient of a scholarship, all proceeds are sent to you in your name and the schools name each semester. If you do not enroll the second semester, the proceeds are forfeited.

**Q: What if I am attending a two-year technical college? Do I still qualify for the scholarship?**

A: Yes. This scholarship is for those attending accredited 2-year or 4-year institutions.

**Q: Can I apply for the scholarship if I plan to only attend part-time (6 hours or less)?**

A: No. This scholarship is based upon students enrolled full-time (12 hours or more) that are pursuing their first undergraduate degree.

**Q: What if I want to go back to school to get another degree? Can I apply?**

A: No. This scholarship is only for students that are pursuing their first undergraduate degree.

**Q: How is the scholarship process reviewed and awarded?**

A: The Scholarship Committee will make recommendations based on a review of all materials submitted. The review process is blind, and is based on achievement, personal essay, recommendations, ministry involvement, community recommendation, and financial need.

**Q: Is there special software to fill out this form?**

A: Yes. The best software to use to complete this form is Adobe Acrobat Reader. It is a free program that can be downloaded at the following link. Once you complete your application print it out and submit it to the church.



# PERSONAL DATA

(This information is for the records of Saint Mark Baptist Church ONLY.)

Name \_\_\_\_\_  
(last) (first) (middle)

Home Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Age \_\_\_\_\_

**Address** \_\_\_\_\_  
(Only if Scholarship information should be mailed to different address than listed above)

Email Address \_\_\_\_\_

Parent's Name \_\_\_\_\_

Are you a member of Saint Mark Baptist Church? \_\_\_\_\_

Please indicate whether you are a graduating senior or continuing student.  
(There are **NO** scholarships available for graduate students)

Graduating Senior

High School \_\_\_\_\_

Address \_\_\_\_\_

Continuing Student (first degree)

College/University \_\_\_\_\_

Address \_\_\_\_\_

## **ACADEMIC WORK**

Attach your transcript from your high school or college to your application.  
**(Only sealed envelope from your school will be accepted.)**

## **HONORS, AWARDS OR ACHIEVEMENTS**

Please list any honors, awards, or special achievements you have received in the following areas:

Academics:

Community Service:

Other:

## **ACTIVITIES**

Please list your activities in the following areas:

School:

Church:

Community:

Work:

# FINANCIAL NEED

Please complete this section to help the committee determine your financial need, based upon full-time enrollment (12 hours or more).

## HIGH SCHOOL SENIOR:

School you will be attending: \_\_\_\_\_

City/State \_\_\_\_\_

## CONTINUING STUDENT:

School you are attending: \_\_\_\_\_

City/State \_\_\_\_\_

What is your expected cost of tuition for the upcoming school year? \$ \_\_\_\_\_

What is your expected cost of books and supplies? \$ \_\_\_\_\_

What is your expected cost of lodging and board? \$ \_\_\_\_\_

List all forms of financial aid you have secured thus far.

What amount of funds do you anticipate receiving from your family or yourself? \$ \_\_\_\_\_

# LETTERS OF RECOMMENDATION

All applicants must provide three letters of recommendations  
(From any of the following: Teacher, Principal, Counselor, Professor, Community Worker/Volunteer, Church Volunteer, or Employer.)

Recommendation letters must accompany completed Scholarship Application, and must include the following information:

- ❖ Applicant's Name
- ❖ Relationship to the student
- ❖ Signature
- ❖ Printed Name
- ❖ Contact Number

Recommendations will not be accepted from employees of Saint Mark Baptist Church.

Verification of ministry involvement is not considered a Letter of Recommendation.

## **ESSAY** *(submit only one essay according to your academic status)*

(No more than one typed page. Handwritten essays will not be accepted.)

### **HIGH SCHOOL SENIOR:**

Please describe one person in your life that has been influential in inspiring you to further your education.

Using a short response format, describe traits you possess that will enhance your education or future career.

### **CONTINUING STUDENT:**

Submit a short essay that describes areas in your life where you demonstrated leadership and overcame obstacles either through your school, social, or family life.

# 2020 SCHOLARSHIP APPLICATION



## Ministry Involvement Verification

(High School Seniors Only!)

Applicant's Name: \_\_\_\_\_

### MUST BE SIGNED BY MINISTRY DIRECTOR(S)

Ministry Directors: Please verify applicant's participation in ministry.

Ministry name: \_\_\_\_\_

Years involved: \_\_\_\_\_

Duties/position: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Ministry name: \_\_\_\_\_

Years involved: \_\_\_\_\_

Duties/position: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Ministry name: \_\_\_\_\_

Years involved: \_\_\_\_\_

Duties/position: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Ministry name: \_\_\_\_\_

Years involved: \_\_\_\_\_

Duties/position: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_